

Utah Division of Consumer Protection – Creating an eGov login for Pawnshops, Secondhand Merchants and Law Enforcement Agencies. Pawnshop, Secondhand Merchant, and Law Enforcement Walkthrough.

1. Using your web browser, navigate to <https://dcp-egov.commerce.utah.gov/>. This should lead you to the page below.

Utah.gov Services Agencies Search all of Utah.gov »

UTAH DEPARTMENT OF COMMERCE
DIVISION OF CONSUMER PROTECTION

Menu
Register a Person
Register a Business

NEW to this system?
Create a **Login** by selecting the type of registration from the menu.

Click **"Register a Person"** if you are seeking to register individually as a Immigration Consultant or as a Personal Trainer.

Click **"Register a Business"** if you are seeking to register your entity or organization.

Already have a Login?
Enter your **User ID** and **Password** to begin.
NOTE: Click the Login button below. Do not hit the Enter key.

Login to My License E-Government

User Id:
Password:

Login

Forgot your Password? [Click HERE.](#)

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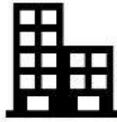
Clicking "Register a Business" will take you to the following page:



UTAH DEPARTMENT OF COMMERCE DIVISION OF CONSUMER PROTECTION

Menu

Login Page



Create a Login for a Business

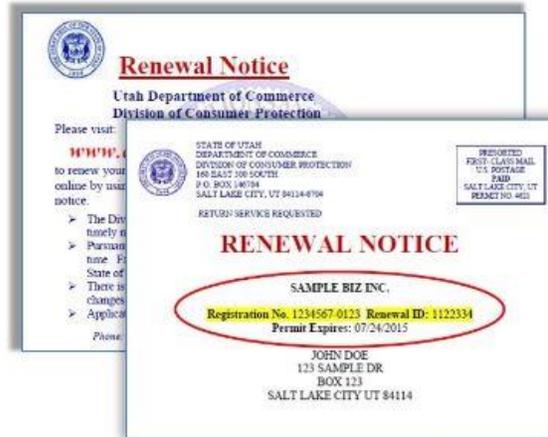
In order to utilize the online services to Apply for a permit, Renew an existing permit, Update an existing permit or to request a Duplicate permit, you must register with the eGov site and create a **Username** and **Password**.

If you are an individual and wish to register as a Personal Trainer or Immigration Consultant, click [HERE](#) to **Register a Person**.

~~To Register NEW Business, click [HERE](#)~~

To Renew a Business Registration:

- Enter your **License/Registration Number** and **Renewal ID** from the renewal notice you received from the State of Utah
- Press "**Search**" to find your records in the system



3. Enter your registration number (including the -PAWN, -PSEC, or -PLAW suffix) and Renewal ID (found on your renewal reminder postcard) in these boxes at the bottom of the page.



Registration Number:

Renewal ID:

This will take you to the "Create a Login" page:

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 **UTAH DEPARTMENT OF COMMERCE**
DIVISION OF CONSUMER PROTECTION

Menu
Login Page

Create a Login

You must create a **Login** to make changes to, or to renew your Registration with the Division.

Name

Business / Facility Name:	<input type="text"/>	Owner / Manager Name:	<input type="text"/>
FEIN:	<input type="text"/>	Charter Number:	<input type="text"/>
Ownership Type:	<no value> ▼		

Address

Country:	<input type="text"/> ▼	Phone:	<input type="text"/>
Line 1:	<input type="text"/>	Fax:	<input type="text"/>
Line 2:	<input type="text"/>	Email:	<input type="text"/>
City:	<input type="text"/>		
State:	<input type="text"/>		
ZipCode:	<input type="text"/>		
County:	<input type="text"/>		

User ID

User ID*	<input type="text"/>		
	ex. johndoe22		
Password*	<input type="text"/>	Confirm Password*	<input type="text"/>
	Minimum 6 characters		
Password Question:	<input type="text"/>	Password Answer:	<input type="text"/>
	ex. Favorite color?		ex. Blue

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4. Double check that the information in the Name and Address sections are still correct for your business or agency.

5. Fill in all the fields under the User ID heading (you may wish to write down your User ID and Password) and click the button marked "Register."

This should return you to the initial DCP eGov page:

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6. Enter the User ID and Password you created in step 5 into the appropriate fields. Click "Login" and follow the step-by-step instructions from there to renew your registration.